

Leading students to **KNOW** Jesus as their personal savior, **GROW** in both faith and academic excellence, and **GO** into the world as lifetime disciples of Christ.

JOB DESCRIPTION

TITLE: Classroom Teacher

REPORTS TO: Academic Principal
Academic Director
Head of School

STATUS: Part-Time

BASIC FUNCTION:

The classroom teacher will be expected to use valid teaching techniques to achieve curriculum goals and affect student learning, to integrate Biblical principles and a Christian philosophy of education throughout the curriculum, and to role model a consistent daily walk with Jesus Christ.

RESPONSIBILITIES / TASKS:

The classroom teacher:

- 1) Demonstrates a mastery of the subject material assigned and can translate that knowledge into instruction that reaches all students.
- 2) Follows the University Model.
- 3) Plans a program of study that meets the individual needs, interests, and abilities of the students, challenging each to do his/her best work.
- 4) Prepares and submits a teaching calendar that outlines the instructional plan for each grading period of each semester.
- 5) Prepares weekly assignments in Canvas to direct instructional time at home.
- 6) Uses a variety of instructional strategies to engage students with different learning styles to inspire academic excellence and to motivate self-directed, lifelong learning.
- 7) Utilizes all available instructional time (bell to bell).
- 8) Assesses the learning of students on a regular basis and provides students and parents with timely notification of their progress.
- 9) Keeps students, parents, and the administration adequately informed of deficiencies and gives sufficient notice of failure.
- 10) Maintains regular and accurate attendance and grade records.
- 11) Maintains a clean, attractive, well-ordered classroom.
- 12) Keeps proper discipline in the classroom and on the school premises and documents disciplinary issues.
- 13) Follows established guidelines for communicating with students, parents, administration, and staff.
- 14) Demonstrates support for the role of parents as primarily responsible before God for their child's education and assists them in that task.
- 15) Complies with all Faith Academy policies and procedures and attends all required meetings including but not limited to parent conferences, faculty meetings, school functions, and trainings.
- 16) Cooperates with the board and administration in implementing all policies, procedures, and directives governing the operation of the school.
- 17) Seeks to role-model in speech, actions, and attitude a consistent daily walk with Jesus Christ; prays with and for students; sets an example of the importance of spiritual discipline; and encourages students in the importance of a personal relationship with Jesus Christ and growing in their faith.

NOTE: *These tasks (1-17) are considered to be essential functions of the job. Teachers will be expected to perform other tasks as assigned.*

Faith Academy will employ individuals of any race, color, and national or ethnic origin and does not discriminate on the basis of race in the administration of its personnel policies or procedures.